

Agenda
Forsyth City Council Meeting
January 6, 2025
23 East Main Street @ 6:00 p.m.

- I. Call to Order by City Clerk
- II. Pledge of Allegiance, Invocation and Roll Call
- III. Approval of the agenda.
- IV. Approval of the minutes from the council meeting held on December 16, 2024.
- V. Swearing in of City Attorney
- VI. Appointment of Mayor Pro- Tem for 2025.
- VII. Adoption of parliamentary procedures.
- VIII. Appointment of 2025 professionals.
- IX. Set qualifying fees.
- X. 2025 Board Appointments.
- XI. Approval of invoice from ISES Corporation for Facility Conditions Assessments.
- XII. 2024 year-end Financial Update
- XIII. Approval of Requisitions Greater than \$6,000
 - Industrial Chemicals, Inc. - \$14,998.50
- XIV. City Manager's Report
- XV. City Attorney Report
- XVI. Mayor's Report
- XVII. Council Board Reports
- XVIII. Additional Business
- XIX. Public Comments
- XX. Executive Session
- XXI. Adjourn

Minutes
Forsyth City Council Meeting
December 16, 2024

Call to Order

Mayor Wilson called the meeting to order at 6:00p.m

Pledge of Allegiance, Invocation, and Roll Call

Mayor Wilson led the Pledge of Allegiance. The invocation was led by Mr. Dave Martin. In attendance for the meeting was Mayor Eric Wilson, Councilmembers Josh Hill, Chris Hewett, Lois Allen, Greg Goolsby, Charles Wilder, and Mike Dodd. Also in attendance was the City Manager, Craig Mims, the Assistant City Manager, Regina Ivie and the City Attorney, Bobby Melton. Six members of the council were in attendance for the meeting; therefore, all unanimous votes will be six votes (Hill, Hewett, Allen, Goolsby, Wilder and Dodd).

Approval of the agenda.

Mayor Wilson stated that the agenda needed to be amended to delete item number seven, the approval of City Hall closure request for the upcoming holiday.

Mr. Hewett offered a motion to approve the amended agenda with the deletion of item number seven, the approval of the City Hall closure request for the upcoming holidays. Seconded by Mrs. Allen; the motion carried unanimously.

Approval of the minutes from the council meeting held on December 2, 2024 and called meeting held on December 4, 2024

Mr. Hewett offered a motion to approve the minutes from the council meeting held on December 2, 2024 and the called meeting held on December 4, 2024. Seconded by Mr. Dodd; the motion carried unanimously.

Planning and Zoning Commission nominations.

Mr. Dean Nelson, the Community Development Director, stated that the planning and zoning commission has two members that have terms ending December 2024. He stated that Ms. Kiesha Rawls expressed that she longer wanted to serve on the planning and zoning commission and Mr. James Freeman wanted to be reappointed.

Mr. Hewett offered a motion to reappoint Mr. James Freeman to serve a five-year term on the Planning and Zoning Commission. Seconded by Mr. Dodd; the motion carried unanimously.

Approval of the Verizon Site Access Agreement

Mr. Goolsby offered a motion to approve the Verizon Site Access Agreement as presented. Seconded Mr. Hewett; the motion carried unanimously.

Approval of Requisitions Greater than \$6,000

- **Transportation Supply, LLC- \$16,534.00**
- **Davis Plumbing Company- \$50,000.00**
- **Davis Plumbing Company- \$12,622.00**

Mr. Hewett offered a motion to approve the requisitions greater than \$6000 as presented. Seconded by Mr. Hill; the motion carried unanimously.

City Manager's Report

Mr. Craig Mims, the City Manager, reported that:

-The Country Club Park project is approximately 75% complete.

-Our engineers and landscape architect are finalizing the scope of work for the restoration of Kynette Park. We expect the bidding process to start in January of 2025.

- The Fire Department was awarded a grant in the amount of 16,534.00 by the ACG Foundation to be used for the purchase of a Mobile Traffic Digital Reader Board.

City Attorney Report

Mr. Bobby Melton, the City Attorney, had no business to report.

Mayor's Report

Mayor Wilson wished everyone a Merry Christmas and reminded everyone of the upcoming New Year's Eve Block Party Event.

Additional Business

Mr. Hill stated that the band at the New Years's Eve event starts at 8:00p.m. and will play until the ball drop and they will have a food truck onsite. He thanked businesses and private citizens that donated to Shop with a City Hero.

Mayor Wilson stated that Councilman Hewett serves on the Hospital Authority and congratulated him on now being the chairman.

Mrs. Allen stated that Santa was coming to the Telling Our Story Black History Museum at the W.M. Hubbard Complex on December 8, 15, and the 22nd, 2024 from 2:00p.m. to 4:00p.m. She also stated that on December 23, 2024 they will have movie and story day starting at 5:30p.m.

Mr. Hewett stated that the Hospital Board will not meet again until January 2025.

Public Comments

No public comments.

Executive Session (Personnel Matters and Real Estate)

Mr. Hewett offered a motion to go into executive session for personnel matters and real estate at 6:14p.m. Seconded by Mr. Dodd; the motion carried unanimously.

Mr. Goolsby offered a motion to end the executive session at 6:23p.m. Seconded by Mr. Hewett; the motion carried unanimously.

Mayor Wilson called the council meeting back into regular session after executive session.

Mr. Goolsby offered a motion to deed the property address of 20 N. Jackson Street, the old City Hall Annex, to the Downtown Development Authority to do as they see fit. Seconded by Mr. Dodd; the motion carried unanimously.

Mr. Wilder offered a motion to confirm two people to new positions, Mrs. Shayla Furlow to City Clerk and Mr. Shay Smith to Public Works Director beginning January 1, 2025.

Mr. Hill offered a motion to appoint Mr. Brian Causey as the City Attorney beginning January 1, 2025 after the first organizational meeting. Seconded by Mr. Hewett; the motion carried unanimously.

Adjourn

There being no further business to discuss, Mr. Hewett offered a motion to adjourn the meeting at 6:26p.m. Seconded by Mrs. Allen; the motion carried unanimously

**Minutes submitted by:
Shayla Furlow, Assistant City Clerk**

2025 Appointment of Professionals Positions

Shayla Furlow	Custodian of Records
Alyssa Peters	Chief Municipal Court Judge
Ashley Deadwyler- Heuman	Municipal Court Judge
Frank "Buck" Wilder	Alternate Municipal Court Judge
	Pro-tem Hac Vice
Dustin Buttigieg	Municipal Court Solicitor
Natalie Sundeen	Municipal Court Public Defender
Georgia Corrections Corp	Municipal Court Probation Office
Brian Causey	City Attorney
Hofstadter & Associates	Water & Sewer Engineers
GeoTechnical & Environmental Consultants	Environmental Engineers
Energy Economics Consulting (Mike Leverett)	City Utility Engineer
Mauldin & Jenkins	City Financial Auditors
Charles Grinstead, CPA	City Financial Consultant

Qualifying Fees

Mayors office 3% of annual salary of \$12,500	\$375.00
Council office 3% of annual salary of \$10,045	\$301.35

PLANNING & ZONING COMMISSION – 5 YEAR TERMS

The commission shall consist of seven (7) members who shall be taxpayers residing in the city or owners/operators of businesses located within the City and who are taxpayers residing in Monroe County and shall be appointed by the Mayor and City Council.

Martin Presley –	term to expire 12/2023	taxpayer in city
James Freeman	term to expire 12/2029	business in city/lives in county
Steve Coleman -	term to expire 12/2025	taxpayer in city
Michael Brewster-	term to expire 12/2025	taxpayer in city
Keisha Rawlins -	term to expire 12/2024	business in city/lives in county
Kathy Rowland –	term to expire 12/2028	business in city/lives in county
Hal Clarke –	term to expire 12/2027	taxpayer in city

DOWNTOWN DEVELOPMENT AUTHORITY – 4 YEAR TERMS

These directors shall meet the qualifications described in the Official Code of Georgia Annotated, § 36-42-7 which states:

- (1) Taxpayers residing in the municipal corporation for which the authority is created; or
- (2) Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or
- (3) Persons having a combination of the qualifications specified in paragraphs (1) and (2) of this subsection; provided, however, that one of such directors may be a member of the governing body of the municipal corporation.
- Not less than four of the directors having the qualifications specified in subsection (a) of this Code section shall be persons who, in the judgment of the governing body of the municipal corporation, either have or represent a party who has an economic interest in the redevelopment and revitalization of the downtown development area.

James Freeman –	term to expire 12/2027	business owner downtown
Kelly VanDevusse–	term to expire 12/2025	business owner downtown
Linda Hampton -	term to expire 12/2026	business owner downtown
Glenn Watson –	term to expire 12/2025	Business owner downtown
Kerri Swearingen -	term to expire 12/2026	business owner downtown
Cindy Seymour -	term to expire 12/2025	business owner downtown
Josh Hill –	councilmember	council annual appointment

CONVENTION & VISITORS BUREAU BOARD

The City Council shall appoint the initial Directors to the Board of the CVB, and the members should be appointed and selected as follows: two of such Directors from the hotel-motel sector, two Directors from the restaurant sector, two Directors from the retail sector, and two Directors as member-at-large. The ninth Director shall be an incumbent member of the City Council whose appointment shall be by the Mayor with approval of the City Council.

Each Board member shall be a natural person who shall be at least 21 years of age and a resident of the City of Forsyth or own a business within the City or be a representative of a business within the City.

Hotel	-	Sunny Patel	term expires 12/2025	Quality & Rodeway Inns
		Navid Kapadia	term expires 12/2024	Comfort Suites, LaQuinta and Clarion Pointe
Restaurant	-	Alondra Ochoa	term expires 12/2025	El Tajado Restaurant
		Helen Walker	term to expire 12/2023	
Retail	-	Paige Bryson	term expires 12/2026	Hometown Boutique
		Tushar Patel	term to expire 12/2023	Royal 7
At-large	-	Brandie Starr	term expires 12/2026	Branded Starr Western Boutique
		Brandon Ogletree	term to expire 12/2024	Iron Willed Trucking
City Council	-	Lois Allen	annual appointment	

LIBRARY BOARD – 4 YEAR TERM

Ralph Bass - term to expire 12/2025

MONROE COUNTY HEALTH BOARD

Mayor Eric Wilson – term to expire at end of time in office
 Chris Hewett – 6 year term to expire 12/31/2027

TREE BOARD – no term limits

Ron Shipman	Lamar Russell
Alan Baswell	Nancy Brunson
Ricky Shannon	Michael Glisson
Mike Dodd	Bill Waldrep
Regina Ivie	

HOUSING BOARD – 5 YEAR TERM [appointments made by Mayor]

Freda White	-	term expires 05/01/2027	Senior Center Director
Jane Pennington	-	term expires 05/01/2028	Business Owner
Linda Hampton	-	term expires 05/01/2025	
James W. Beaver)	-	term expires 05/01/2026	
Dana Lynch	-	term expires 05/01/2024	Retired

REGIONAL COMMISSION BOARD

Eric Wilson
Mike Dodd - Associate
Dick Bazemore – Voting non-public
– Associate

GOLF BOARD

Mike Dodd - annual appointment

ELECTIONS BOARD – 4 YEAR TERM

Rosalyn Harbuck - term expires 06/30/2025

MONROE COUNTY DEVELOPMENT AUTHORITY

Greg Goolsby

MONROE COUNTY HOSPITAL BOARD

Chris Hewett



CITY OF FORSYTH

P. O. BOX 1447
FORSYTH, GEORGIA 31029
(478) 994-5649

TO: Mayor and Council
FROM: Will Campbell, Project Manager
DATE: 01/06/25
SUBJECT: Approval of Invoice for Facility Conditions Assessment
CC: Craig Mims, City Manager

Presented By: Will Campbell, Project Manager

Project Description

On December 3rd, 2024, Will Campbell and Shay Smith met with two representatives of ISES Corp. at the Welcome Center located at 20 N Jackson Street and Alderman Hall located at 68 N Lee Street. The two employees of ISES analyzed all facets of each location to determine the condition of each building. After compiling their report, they sent a full analysis of each building listing non-recurring costs, recurring costs, and deferred recurring costs as well as long analysis of each buildings specific needs and issues.

Staff Recommendation: N/A

Funding Source: To be Determined

Project Cost: \$9,800



INVOICE

INVOICE NUMBER 9392

REMIT TO ISES Corporation
PO Box 888387
Atlanta, GA 30356

INVOICE DATE 12/27/2024
CLIENT CODE
JOB NUMBER 24-118
P.O. NUMBER

PAYABLE TO ISES Corporation

FED TAX ID 58-1428942

BILL TO

City of Forsyth, GA
Attn: Will Campbell
PO Box 1447
Forsyth, GA 31029

SHIP TO

City of Forsyth, GA
Attn: Will Campbell
PO Box 1447
Forsyth, GA 31029

TERMS NET 30*

QTY	ITEM DESCRIPTION	TAX	UNIT COST	EXTENDED
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CITY OF FORSYTH, GA

9,800.00

Please see attached spreadsheet for a breakdown of the invoice.

Amount Invoiced:	\$	9,800.00
Invoiced to Date:		9,800.00
Amount Paid:		0.00
Amount Due:		9,800.00
Not to Exceed:	\$	9,800.00

*Discount Terms for GSA Schedule Contracts (if applicable): Prompt Payment Terms of 1/2 % Discount Net 20 Days Apply. Credit card payments will incur a 3.75% surcharge where state law permits.

Please make all checks payable to ISES CORPORATION.

If you have any questions concerning this invoice, call 770-879-7376.

TOTAL EXTENDED SHIPPING TAXES	\$9,800.00
INVOICE TOTAL	\$9,800.00

Thank you for your business!

ISES Job No: 24-118
 Project Title: Facility Condition Assessments
 Client Name: City of Forsyth

Invoice Date: 12/27/2024
 Invoice Number: 9392
 Invoice Period: From: 11/7/2024 To: 12/20/2024

Project Total: \$ 9,800.00

Project Task Description	% of Job Total	% Complete to Date	Amount Previously Billed	Amount Billed This Period
Mobilization	10%	100%	\$ -	\$ 980.00
Inspection/Data Gathering	35%	100%	\$ -	\$ 3,430.00
Architectural Data Development	20%	100%	\$ -	\$ 1,960.00
Engineering Data Development	20%	100%	\$ -	\$ 1,960.00
QA & Delivery	15%	100%	\$ -	\$ 1,470.00
Totals			\$ -	\$ 9,800.00

Job Totals	
Total Job Amount Earned To Date	\$ 9,800.00
Amount Previously Invoiced	\$ -
Amount Billed This Invoice Period	\$ 9,800.00
Paid to Date	\$ -
Total Amount Due	\$ 9,800.00
Total Remaining on Project	\$ -

Completion by Asset

Asset Code	Asset Name	GSF	FCA Inspection	Arch. Data Development	Eng. Data Development	QA & Delivery
0020CF	Convention and Visitors Bureau	4,400	x	x	x	x
0068CF	Alderman Hall	6,800	x	x	x	x
	2	11,200	11,200	11,200	11,200	11,200
Percent Complete			100%	100%	100%	100%



CITY OF FORSYTH

P. O. BOX 1447
FORSYTH, GEORGIA 31029
(478) 994-5649

MEMORANDUM

TO: Mayor and City Council

FROM: Will Campbell, Project Manager

DATE: December 31, 2024

SUBJECT: Summary of Facility Conditions Assessment For CVB and Alderman Hall

BACKGROUND

The City of Forsyth was tasked by the City Council to find a qualified firm to perform an evaluation of the Welcome Center located at 20 N Jackson Street and Alderman Hall located at 68 N Lee Street. The city prepared a Request for Proposals (RFP) for qualified firms to offer their services in completion of this goal. The city staff designated a local selection review committee to evaluate responses received under the RFP. After review, ISES Corp. was selected and awarded the job by the City Council.

On December 3rd, 2024 two ISES employees carried out their assessment of both facilities and submitted their report on December 23rd, 2024. The assessment identifies nonrecurring costs, recurring costs, and deferred costs associated with the upkeep, repair, and potential upgrades of the facilities. Each section below details the key findings and recommendations for addressing the identified needs.

Convention and Visitors Bureau

FCNI Rating – 0.19 (**Good Condition**)

Non-Recurring Costs:

- Replacement of Interior Door Hardware and Signage - \$6,325
- Add Lightning Protection System - \$7,258
- Modify Sections of Existing Floor Framing - \$15,840
- Replace Damaged East Façade Wood Trim - \$41,178
- Add Roof Hatch With Fall Protection - \$15,668
- Install Occupancy Sensor - \$5,738
- Renovate All-Gender ADA Restroom - \$20,933
- Add Exterior Lighting - \$797
- Restore Exterior Masonry - \$18,421

- Crawlspace Encapsulation System - \$97,139
- Asbestos Abatement – Interior Finishing Systems - \$2,026
- TOTAL - \$231,324

Recurring Costs

- Glass, Window, Aluminum or Wood, East Elevation - \$42,476, 2024
- Panelboard, 3 PH, 480/277V (<=150 Amp), Inlc Brk, Crawlspace - \$9,311, 2024
- Ceiling Finish – Applied Paint or Stain, Entry Vestibule - \$1,575, 2026
- Door and Frame, Exterior, Swinging, Hollow Metal, Floor 1 Egress - \$2,064, 2030
- Ceiling Finish – Suspended Acoustical Tile - \$8,338, 2031
- Fan – Utility Set - \$2,382, 2032
- TOTAL - \$66,146

Summary

Facility Condition Assessment Summary

The facility is situated on a relatively flat site with drainage issues, especially along the east sidewalk, where storm drains dump runoff into the crawlspace, exacerbating existing water problems. The sidewalk has an accessible ramp, while the west site features an asphalt parking lot, which is not covered in this report.

Exterior Structure:

The building's foundation exhibits water infiltration, with spalling grout and glazing issues. To address this, the foundation walls should be reworked, and a dewatering system with a sump pump, stormwater drains, and crawlspace membrane should be installed. The crawlspace access doors need to be replaced with weather-tight options. The east lobby flooring is buckling due to moisture, requiring replacement of the engineered flooring, subfloor, and removal of a raised floor in the former City Hall area. The east facade has dry rot, water infiltration, and fogging windows, with a recommendation for reworking the entire front elevation, including window replacements. The west facade also requires repointing of the masonry. The entry doors and clerestory windows should be replaced or repaired, and the roof, installed in 2016, needs a roof hatch for access and continuous metal cap flashing along its western perimeter.

Interior Finishes and Systems:

Interior finishes are generally in fair condition, with signs of wear such as damaged painted walls and worn flooring. Flooring in the open office areas and restrooms should be replaced. The acoustical ceiling in the west storage room needs replacement, and the doors require hardware upgrades. The restrooms need improvements for accessibility, including fixture and hardware updates, along with proper signage.

Health & Safety:

Asbestos flooring tiles are present in the storage area and should be abated during the raised floor removal. The fire alarm system, installed in 1992, is outdated and should be replaced, including adding notification devices in the restrooms. The fire protection system is in good working condition.

HVAC:

The HVAC system, including the air-cooled condensers and air handlers, is near the end of its service life and needs replacement. The duct system remains functional, but the thermostats should be replaced. Restroom exhaust fans and supplemental heating in the warehouse also require replacement in the coming years.

Electrical:

The facility's electrical system, including wiring and panelboards, is outdated, requiring significant investment and possible replacement. The lighting system, while functional, is inefficient, and an upgrade to LED lamps and installation of occupancy sensors is recommended. The addition of lightning protection for the building is also suggested.

Plumbing:

The plumbing system includes a mix of PVC, PEX, and galvanized steel pipes, with older sections in the crawlspace that should be replaced. The water heater, installed in 2020, is in good condition. No upgrades are needed for the fire suppression system backflow preventer.

Alderman Hall

FCNI Rating – 0.14 (**Good Condition**)

Non-Recurring Costs

- Improve Site Accessibility - \$3,047
- Install Accessible Interior Room Signage - \$1,994
- Upgrade Interior Stair Rails - \$5,587
- NE Crosswalk Accessibility Upgrade - \$2,895
- Add Lightning Protection System - \$6,028
- Install Metal Transition Ladder and Fall Protection - \$2,227
- Restore Exterior Masonry - \$110,527
- Fire Sprinkler System Installation - \$74,859
- Sidewalk Expansion at East and South Entries - \$50,495
- TOTAL - \$257,659

Recurring Costs

- Door Lock, Commercial-Grade, Exterior x 5 - \$1,942 each, 2027
- Roof – Shingle Asphalt Composite, Standard - \$1,047, 2027
- Flooring – Vinyl Composition Tile, Standard - \$1,664, 2027
- HVAC Controls – Terminal Assemblies – Office - \$18,000, 2027
- Com Exterior Bldg Mt Hi Flood Lighting - \$797, 2027
- Exterior Door or Window Applied Finish - \$10,804, 2028
- Fire Alarm System – Devices - \$28,770, 2028
- Fire Alarm Panel, Dialer, Battery, & Charger up to 50 points - \$2,171, 2028
- Com Exterior Bldg Mt Hi Flood Lighting - \$3,187, 2028
- Flooring – Laminate Plank, Standard - \$13,227, 2030
- Water Heater – Residential, Electrical (26-46 Gal) - \$1,369
- Package HVAC Unit, DX, Gas or Electric Heat, Single-Zone x 3 - \$21,831 each, 2030
- Lighting System, Interior – Office, \$67,225, 2030
- Occupancy Sensing and Timer Lighting Control, \$6,765, 2030
- Ceiling Finish – Applied Paint or Stain, Standard - \$6,144, 2031
- Door and Frame, Exterior, Swinging, Hardwood Custom x 2 - \$11,986 each, 2032
- Wall Finish – Applied, Standard - \$14,808, 2032

- Meter, Electric, 1 PH 120/240V - \$4,456, 2032
- TOTAL - \$257,778

Summary

Facility Condition Assessment Summary

The site is flat with minimal formal landscaping, consisting mostly of turf, mature trees, and ornamental shrubs. The landscaping is currently adequate. The concrete sidewalks are narrow, and the south curb cut terminates at the doors, making wheelchair access difficult. Entry doors need threshold adjustments and sidewalk modifications to improve accessibility and drainage. The east entry's drainage has been recently upgraded, but requires routine maintenance to prevent blockage.

Exterior Structure:

The load-bearing brick walls show signs of grout loss and brick deterioration, especially on the south elevation. Restoration is recommended, using lime-based grouts to allow the walls to breathe. The faux painted wood garage door and other wood elements like louvers and soffits should be repainted. The windows, installed in 2007, are in good condition. The main entry doors are weathered and need replacement to improve thresholds and accessibility. The PVC membrane roofs and other metal roof components, installed around 2007, are still in good condition, but the north storage room roof should be replaced in the near future.

Interior Finishes/Systems:

Interior finishes are in fair to good condition. Exposed masonry walls show signs of water infiltration, requiring repairs along with the exterior brickwork. Recently repainted first-floor walls and ceilings will likely need repainting within ten years. The second-floor walls and floors, including wood laminate and vinyl tiles, are worn and need replacement, while ceramic tiles are still in good condition. The interior doors and cabinetry are in good condition and should last for several more years.

Accessibility:

Accessible parking spaces and a crosswalk are needed across the street, and existing crosswalks have accessibility issues, especially with drainage grates. The building has partially accessible entries, but the second-floor stair lacks compliant railings and needs improvements for safety. Accessible signage and restroom upgrades are also recommended.

Health & Safety:

No major health issues were identified, though minor repairs and upgrades, such as addressing water infiltration and signage, are suggested.

Fire/Life Safety:

The building has adequate egress pathways and functional exit signage. The fire alarm system, installed in 2007, will soon reach the end of its service life and should be replaced. A wet-pipe fire suppression system is recommended for better protection.

HVAC:

The HVAC system, consisting of three rooftop units installed in 2007, is nearing the end of its useful life and should be replaced within the next decade. The condensate drain line requires repair. The duct system is in good condition but thermostats should be replaced soon. Restroom and office fans, installed in 2007, are working but will need replacement in the near future.

Electrical:

The facility's electrical system is in good condition, with no deficiencies noted. The system is expected to remain reliable, though the exterior electrical service meter should be replaced. Interior lighting, currently using fluorescent lamps, should be upgraded to LED fixtures within the next ten years.

Plumbing:

The plumbing system, installed in 2007, is in good condition and should last beyond the scope of this report. The domestic hot water heater and plumbing fixtures are in good condition, though the water heater may need replacement within the next ten years.



CITY OF FORSYTH

P. O. BOX 1447
FORSYTH, GEORGIA 31029
(478) 994-5649

TO: Mayor and Council
FROM: Craig Helms, Project Manager Water & Sewer Dept.
DATE: 12-31-2024
SUBJECT: Polyaluminum Hydroxychloride (PAC)
CC: Craig Mims, City Manager

Presented By: Mike Batchelor, Utilities Director

- 45,000 lbs. (Tanker Truck bulk load) of Polyaluminum Hydroxychloride aka PAC.
- A process chemical categorized as a coagulant.
- This chemical is used at the Northeast Wastewater Treatment Plant.
- The chemical is dedicated to removing and maintaining compliance for Total Phosphorus.
- Other benefits include BOD and solids removal and metals precipitation.
- This is a 3–4-month supply.
- Packet No. 30848 – Industrial Chemicals, Inc. is the supplier.

Staff Recommendation:

Funding Source: Chemicals 520-5835-531720

Project Cost: \$14,998.50

PACKET NO: 30848-IND CHEM-PAC-12.24

REQ.#: 24-19590 VENDOR: 01-00361 INDUSTRIAL CHEMICALS, INC POLYALUMINUM CHLORIDE 24-

STATUS: NEW APPROVED BY: CRAIG HELMS ISSUED: 12/31/2024 RELEASE FLAG:
DEPT: 5835 ORDERED BY: CRAIG HELMS EST DEL: 12/31/2024 RECEIVE FLAG: N
SHIP-TO: 000 CITY OF FORSYTH/INVENTORY
ATTN: WINDELL RUTHERFORD

===== ORDERED =====

Table with columns: ITEM, G/L ACCOUNT, NAME, DESCRIPTION/REFERENCE, UNITS, PRICE, AMOUNT. Includes items for CHEMICALS and FUEL SURCHARGE, with a total ordered amount of 14,998.50.

Table with columns: P.O. SUBTOTALS BY G/L ACCOUNT, ACCOUNT, NAME, LINES, AMOUNT. Shows a subtotal for account 520 5835-531720 with 2 lines and an amount of 14,998.50.